

**Auburn Area Recreation and Park District
Minutes
of the Meeting of the Board of Directors**
Thursday, February 25, 2010, 6:00 p.m.
Canyon View Community Center
471 Maidu Drive
Auburn, CA

Board Members

Present: Vice Chairman Jim Ferris
Director Scott Holbrook
Director Gordon Ainsleigh
Director Curt Smith

Board Members

Absent: Chairman Jim Gray

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Pamela Vann, Landscape Architect
Larry Gray, Facilities & Grounds Operations Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Sheryl Petersen, Recreation Services Manager
Debbie Thomas, Youth Services Manager
Patricia Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:02 p.m. by Vice Chairman Ferris.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation was made by District Administrator Kahl Muscott to Jack Knight as volunteer of the month for February, 2010.

A presentation was made by Manouch Shirvanioun, Customer Service/Marketing Manager to Jessica Joyner, Customer Service Representative as employee of the month for February, 2010.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

Director Ainsleigh requested postponing item 8.4 to the March 2010 Board meeting.
Directors Smith and Holbrook voted no.
Directors Ainsleigh and Ferris voted yes.
Director Gray was absent.

2 – 2 – 0 request failed.

A motion was made by Director Holbrook and seconded by Director Smith to approve the agenda as written.

3 – 1 - 0 Motion carries.

Directors Holbrook, Smith and Ferris voted yes.

Director Ainsleigh voted no, Director Gray was absent.

4.0 PUBLIC COMMENT - None.

5.0 CONSENT ITEMS

5.1 Review and Approval of Minutes of the January 28, 2010 Special Meeting of the Board of Directors and Minutes of the January 28, 2010 Board of Directors Meeting

5.2 Review of Financials for January 2010 (Standing Finance Committee)

5.3 Review of Cash Requirements for January 2010 (Standing Finance Committee)

5.4 Resolution Number 2010-03, A Resolution of the Governing Board of Directors of the Auburn Area Recreation & Park District Authorizing the Transfer of a Total of \$110,449.11 from the Future Capital Construction Reserve Fund to the General Fund for the Locker Room Project (\$45,449.11) and the Recreation Park Roof Replacement (\$65,000.00) (Standing Finance Committee)

A motion was made by Director Ainsleigh and seconded by Director Holbrook to approve the consent calendar with item 5.1 being moved to 6.1 and item 5.4 being moved to 6.2 for discussion.

Roll Call Vote

4 – 0 Motion carries.

Director Gray was absent.

6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR SEPARATE ACTION

Item 5.1 became item 6.1, Review and Approval of Minutes of the January 28, 2010 Board of Directors meeting

The minutes were amended before the Board meeting. On page 2 of the consent calendar under the roll call vote, 4 – 1 motion carries was changed to 4 – 0 – 1 motion carries. Other minor changes were made on pages 3, 4, and 5.

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the Amended Minutes of the January 28, 2010 Board of Directors meeting.

Roll Call Vote

4 – 0 Motion carries.

Item 5.4 became item 6.2, Resolution Number 2010-03, A Resolution of the Governing Board of Directors of the Auburn Area Recreation & Park District Authorizing the Transfer of a Total of \$110,449.11 from the Future Capital Construction Reserve Fund to the General Fund for the Locker Room Project (\$45,449.11) and the Recreation Park Roof Replacement (\$65,000.00)

A motion was made by Director Holbrook and seconded by Director Smith to adopt Resolution Number 2010-03, A Resolution of the Governing Board of Directors of the Auburn Area Recreation & Park District Authorizing the Transfer of a Total of \$110,449.11 from the Future Capital Construction Reserve Fund to the General Fund for the Locker Room Project (\$45,449.11) and the Recreation Park Roof Replacement (\$65,000.00).

Roll Call Vote

3 – 1 – 0 Motion carries

Directors Holbrook, Smith and Ferris voted yes.

Director Ainsleigh voted no.

Director Gray was absent.

7.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Reports were provided to the Board under separate cover.

8.0 UNFINISHED BUSINESS

8.1 Cardio Trail Grant Proposal (Acquisition & Development Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to adopt Resolution Number 2010-05, A Resolution of the Governing Board of Directors of the Auburn Area Recreation and Park District Approving the Application for the Teichert Foundation Grant for the proposed Cardio Rehabilitation Trail at the 24 acre site.

Roll Call Vote

4 – 0 Motion carries.

Director Gray was absent.

8.2 Resolution Number 2010-01, Resolution of the Governing Board of Directors of the Auburn Area Recreation and Park District Approving the Application of Statewide Park Program Grant Funds (Acquisition & Development Committee)

A motion was made by Director Holbrook and seconded by Director Ainsleigh to adopt Resolution Number 2010-01, A Resolution of the Governing Board of Directors of the Auburn Area Recreation and Park District Approving the Application of Statewide Park Program Grant Funds.

Roll Call Vote

4 – 0 Motion carries.

Director Gray was absent.

8.3 Resolution Number 2010-04 Before the Governing Board of the Auburn Area Recreation and Park District County of Placer, State of California, Adoption of Final Budget, General Fund Fiscal Year 2010-2011 (Standing Finance Committee)

A motion was made by Director Holbrook and seconded by Director Smith to adopt Resolution Number 2010-04 Before the Governing Board of the Auburn Area Recreation and Park District County of Placer, State of California, Adoption of Final Budget, General Fund Fiscal Year 2010-2011.

Roll Call Vote

4 – 0 Motion carries.

Director Gray was absent.

8.4 Vending Machines (Soda and Snack) Offering Healthy Choices (January 2010 Board of Directors meeting, this item was requested as an action item by Director Ainsleigh)

A motion was made by Director Holbrook and seconded by Director Smith to require any vendors that would like to do business at ARD to offer 50% healthy snacks and drinks in their vending machines.

Director Ferris suggested amending the motion to include that he and Director Ainsleigh would determine the criteria for what is healthy.

Director Ainsleigh requested an amendment be accepted that the definition of healthy will be what Director Ainsleigh and Director Ferris decide.

Director Holbrook accepted the amendments.

Roll Call Vote

2 – 2 – 0 Motion failed.

Directors Holbrook and Smith voted no.

Directors Ainsleigh and Ferris voted yes.

Director Gray was absent.

9.0 NEW BUSINESS

9.1 Mural at the Skate Park (Acquisition & Development Committee)

A motion was made by Director Holbrook and seconded by Director Smith to approve Olivia Pedersen painting a mural at the Skate Park as her senior project.

Roll Call Vote

4 – 0 Motion carries.

Director Gray was absent.

9.2 Fiscal Year 2010 Project List (Acquisition & Development Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to approve the Fiscal Year 2010 Project List.

Roll Call Vote

3 – 1 – 0 Motion carries.

Directors Holbrook, Smith and Ferris voted yes.

Director Ainsleigh voted no.

Director Gray was absent.

9.3 Atwood Ranch III – Resolution Number 2010-02, A Resolution Directing Preparation of the Engineer’s Report for Fiscal Year 2010-2011 for the Atwood Ranch III Landscaping and Lighting Assessment District of the Auburn Area Recreation & Park District (Acquisition & Development Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to adopt Resolution Number 2010-02, A Resolution Directing Preparation of the Engineer’s Report for Fiscal Year 2010-2011 for the Atwood Ranch III Landscaping and Lighting Assessment District of the Auburn Area Recreation & Park District.

Roll Call Vote

4 – 0 Motion carries.

Director Gray was absent.

9.4 Fingerprinting of Park and Recreation Employees Working with Youth (Program, Personnel, Policy & Fee Committee)

A motion was made by Director Holbrook and seconded by Director Smith to give direction to staff not to continue to fingerprint minors.

Roll Call Vote

2 – 2 – 0 Motion failed.

Directors Smith and Holbrook voted yes.

Directors Ainsleigh and Ferris voted no.

Director Gray was absent.

A motion was made by Director Ainsleigh and seconded by Director Ferris to postpone this item to the March 2010 Board meeting.

Roll Call Vote

2 – 2 – 0 Motion failed.

Directors Holbrook and Ferris voted yes.

Directors Ainsleigh and Smith voted no.

Director Gray was absent.

10.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Letter (draft) to Board of Supervisors regarding District 5 mitigation funds.
After Board discussion, there was consensus for this item to be sent to the March 2010 Board meeting for further discussion.

11.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

12.0 Board Members:

Jim Gray, Jim Ferris, Scott Holbrook, Gordon Ainsleigh & Curt Smith

12.1 Chairman Appointments:

Acquisition & Development Committee	Directors Gray & Holbrook
Party in the Park	Directors Holbrook, Ferris & Staff
Program, Personnel, Policy & Fee Committee	Directors Smith & Holbrook
Finance Committee	Directors Ferris & Ainsleigh
User Group Liaisons	Directors Gray & Ainsleigh
Boys & Girls Club Liaison	Director Smith
City Council Liaison	Director Smith
Legal Review Committee	Directors Holbrook & Smith
Fee Waiver Committee	Directors Ferris & Ainsleigh
Committee for District Administrator's Goals & Assessments	Directors Holbrook & Smith
Sergeant at Arms	District Administrator Kahl Muscott

12.2 District Administrator Appointed Standing Committee:

Strategic Plan Review Steering Committee Directors Holbrook, Ferris,
Kahl Muscott, Joe Fecko,
Pamela Vann

Marketing and Program Plan Committee Director Ferris & Staff

12.3 Media Representative, Sergeant at Arms & Parliamentarian District Administrator
Kahl Muscott

13.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

Correspondence was attached.

14.0 ITEMS TO BE CONSIDERED AT FUTURE BOARD MEETINGS

Director Smith requested an update on the progress made on the 501 C 3 at the March 2010 Board meeting.

14.1 FOLLOW-UP INFORMATION FROM THE PREVIOUS BOARD AND/OR COMMITTEE MEETINGS

None.

14.2 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

15.0 PUBLIC COMMENT - None.

16.0 CLOSED SESSION - The Board went into closed session at 8:10 p.m.

16.1 District Administrator's Evaluation

17.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION - Open session began at 8:35 p.m.

No reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 8:35 p.m. by Vice Chairman Ferris.

Board Secretary

Date

