

**AUBURN AREA RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS
AGENDA
MEETING OF THE BOARD OF DIRECTORS**

6:00 P.M.

**THURSDAY, NOVEMBER 19, 2009
CANYON VIEW COMMUNITY CENTER, CONFERENCE ROOM
471 MAIDU DRIVE
AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the District’s Office at 471 Maidu Drive, Auburn, CA 95603 during normal business hours.

1.0 CALL TO ORDER

FLAG SALUTE (Pledge to the Flag)

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

Roll Call

Smith _____ Gray _____ Ainsleigh _____ Holbrook _____ Ferris _____

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Presentation to Tricia Ruff, Program Leader, as employee of the month for November, 2009.

3.0 AGENDA REVIEW, CHANGES, AND APPROVAL

Motion by _____ Second by _____ to _____

Smith _____ Gray _____ Ainsleigh _____ Holbrook _____ Ferris _____

4.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

5.0 CONSENT ITEMS – (roll call vote) All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public requests a specific item to be removed from the Consent Calendar for separate discussion and action.

_____ **5.1 Review and Approval of Minutes of the October 29, 2009 Board of Directors Meeting**

Recommendation: Review and approve minutes.

Motion by _____ Second by _____ to _____

Smith _____ Gray _____ Ainsleigh _____ Holbrook _____ Ferris _____

Roll Call Vote

6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR SEPARATE ACTION

6.1

7.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Please see reports, fee waiver log and project list under item 7.0.

8.0 UNFINISHED BUSINESS

None.

9.0 NEW BUSINESS

_____ **9.1 Board Procedures and Responsibilities Manual Changes to Section III Budget and Section IV Board Procedures and Conduct of Board Meetings – Subsection 42 - Agendas**

Recommendation: This item was reviewed by the Program, Personnel, Policy & Fee Committee with a split decision of Director Smith in favor of sending this item to the Board of Directors for review and approval and Director Ainsleigh against sending it to the Board of Directors for review and approval.

Motion by _____ Second by _____ to _____

Smith _____ Gray _____ Ainsleigh _____ Holbrook _____ Ferris _____

Roll Call Vote

_____ **9.2 Recreation Park Locker Room Renovation – Modification to Contract with PBM Construction**

Recommendation: This item was reviewed by the Acquisition & Development Committee and Standing Finance Committee with the recommendation to send the information to the Board of Directors for review and direction.

Motion by _____ Second by _____ to _____

Smith _____ Gray _____ Ainsleigh _____ Holbrook _____ Ferris _____

Roll Call Vote

_____ **9.2 Recreation Park Locker Room Renovation – Project Contingency Amount Increase**

Recommendation: This item was reviewed by the Standing Finance Committee with the recommendation to send the information to the Board of Directors for review and direction.

Motion by _____ Second by _____ to _____

Smith _____ Gray _____ Ainsleigh _____ Holbrook _____ Ferris _____

Roll Call Vote

_____ **9.3 Resolution Number 2009-26, A Resolution of the Governing Board of Directors of the Auburn Area Recreation and Park District Authorizing the Transfer of a Total of \$150,543 (\$74,475 for Recreation Park Locker Room Renovation, \$50,000 for Recreation Park Roof Replacement, plus \$18,037.09 for Recreation Park Locker Room Contract Amendment) From The Future Capital Construction Reserve Fund to the General Fund**

Recommendation: This item was reviewed by the Standing Finance Committee and forwarded to the Board of Directors for review and adoption.

Motion by _____ Second by _____ to _____

Smith _____ Gray _____ Ainsleigh _____ Holbrook _____ Ferris _____

Roll Call Vote

_____ **10.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. Shockley Property - Fuel Load Reduction – discussion item – this item was discussed at the Acquisition & Development committee meeting and forwarded to the Board of Directors for discussion - see attached information.

2. Lease of Union Pacific Railroad Property – discussion item – this item was discussed at the Acquisition & Development committee meeting and forwarded to the Board of Directors for discussion – see attached information.
3. Discussion of sign at Bekins property that would read “Barner Stage Area Parking Lot” – discussion item – this item was discussed at the Program, Personnel, Policy & Fee Committee meeting and forwarded to the Board of Directors as a discussion item - see attached information.
4. Notification of LWCF grant in the amount of \$107,000 – see attached information.
5. List of ADA upgrades that have been done at ARD – informational item – this item was requested by Director Holbrook.

_____ **11.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

_____ **12.0 Board Members:**

Curt Smith, Jim Gray, Gordon Ainsleigh, Scott Holbrook, and Jim Ferris

_____ **12.1 Chairman Appointed Standing Committees:**

Acquisition & Development Committee	Directors Gray & Holbrook
Party in the Park	Director Holbrook, Director Ferris, & Staff
Program, Personnel, Policy & Fee Committee	Directors Ainsleigh & Smith
Finance Committee	Directors Smith & Ferris
User Group Liaisons	Directors Gray & Ainsleigh
Legal Review Committee	Directors Smith & Ferris
Fee Waiver Committee	Directors Smith & Ferris
Committee for District Administrator’s Goals & Assessments	Directors Holbrook & Smith

_____ **12.2 District Administrator Appointed Standing Committee:**

Strategic Plan Review Steering Committee Directors Holbrook, Ferris,
Kahl Muscott, Joe Fecko, Pamela Vann

Marketing and Program Plan Committee Director Ferris and Staff

_____ **12.3 Media Representative, Sergeant at Arms & Parliamentarian** District Administrator
Kahl Muscott

_____ **13.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

1. Correspondence to Jerry Fisher from Auburn Host Lions Club.

_____ **14.0 ITEMS TO BE CONSIDERED AT FUTURE BOARD MEETINGS**

14.1 FOLLOW-UP INFORMATION FROM THE PREVIOUS BOARD AND/OR COMMITTEE MEETINGS

None.

14.2 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

_____ **15.0 PUBLIC COMMENT** This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

_____ **16.0 CLOSED SESSION**

16.1 District Administrator's Evaluation

_____ **17.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION**

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

Date

Time

Clerk to the Board

