

**AUBURN AREA RECREATION AND PARK DISTRICT**  
**123 Recreation Drive, Auburn, CA 95603-5427**  
**(530) 885-8461**

**SUPPLEMENTAL QUESTIONNAIRE**  
**FULL TIME, or PART TIME EMPLOYEE, or VOLUNTEER**

Section 5164 of the Public Resources Code of the State of California prohibits Auburn Area Recreation and Park District (ARD) from hiring a person for employment, or accepting services of a volunteer, at any of its parks, playgrounds or recreational centers used for recreational purposes in a position having supervisory or disciplinary authority over any minor, if the person has been convicted of certain crimes under the California Penal Code. Section 5164 also authorizes ARD to screen any such prospective employment at, or volunteering to perform services at any of its parks, playgrounds or recreational centers used for recreational purposes, in a position having supervisory or disciplinary authority over any minor, and in order to give effect to Section 5164, of the Public Resources Code of the State of California. Please answer the following supplemental questions:

1. Have you ever been convicted of any crime? Yes \_\_\_ No \_\_\_  
A. If your answer is yes, please describe the crime for which you were convicted, the date upon which you were convicted and the jurisdiction in which you were convicted:

\_\_\_\_\_

2. Without in any way limiting the foregoing, have you ever been convicted of any crime involving an assault with intent to commit a felony, any crime against a person involving sexual assault, any crime against public decency and good morals, disorderly conduct, annoying or molesting a child under the age of 18 years, kidnapping, robbery, or car jacking? Yes \_\_\_ No \_\_\_  
A. If your answer is yes, please describe the crime for which you were convicted.

\_\_\_\_\_

3. Are you currently released on bail or on your own recognizance for any crime? Yes \_\_\_ No \_\_\_  
A. If your answer is yes, please describe the crime for which you were convicted, the date upon which you were convicted and the jurisdiction in which you were convicted:

\_\_\_\_\_

4. Are you willing to be fingerprinted in order that ARD may screen you for your criminal background? Yes \_\_\_ No \_\_\_

5. I will be finger printed prior to employment at ARD. Date \_\_\_\_\_ Time \_\_\_\_\_

I, \_\_\_\_\_, in seeking to be hired or as a volunteer providing services at any park, playground or recreational center used by ARD for recreational purposes, in a position having supervisory or disciplinary authority over any minor, hereby declare under penalty of perjury that the foregoing is true and correct and this declaration is executed at Auburn, California on:

Date \_\_\_\_\_

I acknowledge and agree that should any of my answers to the foregoing questions be subsequently determined to be false and not true, ARD can immediately terminate my employment or cease allowing me to perform voluntary services, without notice.

I hereby agree to indemnify and hold harmless Auburn Area Recreation and Park District from any and all claims, causes of action, suits, actions, damages, losses or liability arising out of termination of my employment and/or termination of my volunteer services rendered to A.R.D. which may occur should any of my answers to the foregoing questions subsequently determined to be false and/or untrue.

**Signature of Employee or Volunteer** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signature of Supervisor** \_\_\_\_\_ **Date** \_\_\_\_\_

## VOLUNTEER

**Name** \_\_\_\_\_ **Date** \_\_\_\_\_

**Address** \_\_\_\_\_ **Phone** \_\_\_\_\_

\_\_\_\_\_

**In case of an emergency notify:**

\_\_\_\_\_ **Phone** \_\_\_\_\_

Volunteers participating in Auburn Area Recreation and Park District Programs are not employees. This is not an employment contract.

Auburn Area Recreation and Park District has the right to:

- 1) Terminate the volunteer agreement
- 2) Place a volunteer on administrative leave
- 3) Reassign or suspend a volunteer

Examples of discipline, but not limited to:

- 1) abuse
- 2) theft
- 3) reckless behavior
- 4) alcohol and other drugs

**To be completed by supervisor**

Supervisor \_\_\_\_\_ Phone \_\_\_\_\_

Program/Project \_\_\_\_\_

Criminal Background Check Document Completed \_\_\_\_\_ Offender History Verification Date \_\_\_\_\_

Fingerprint appointment \_\_\_\_\_

Prior Volunteer \_\_\_\_\_ Position/Project \_\_\_\_\_

Assigned duties will be \_\_\_\_\_

When new duties are assigned the program director must be notified

Schedule \_\_\_\_\_ Hours \_\_\_\_\_

**Training:**

Work Assignment \_\_\_ First Aid \_\_\_ CPR \_\_\_ Safety \_\_\_ Other \_\_\_

Policies and Procedures Explained:

Sexual Harassment \_\_\_ Anti discrimination \_\_\_

ARD is committed to providing a working environment that is free of this type of hostility. Complaints are to be brought to the attention of management. Reports can be verbal or written.

**VERIFICATION OF INFORMATION**

Following training please sign this form.

My questions have been answered to my satisfaction. I understand my responsibilities. I offer my services as a volunteer.

**Volunteer Signature** \_\_\_\_\_ **Date** \_\_\_\_\_