

FRIENDS OF THE AUBURN AREA RECREATION AND PARKS, INC. 501 (c) (3)
BOARD MEETING AGENDA

6:00 PM

THURSDAY, OCTOBER 28, 2021
CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE
AUBURN, CA

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/87552260195>. The public can use this link and/or call 1 669 900 6833 Webinar ID: to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

I. Call to Order

Director Lynch _____ Director Gray _____ Director Ferris _____

Director Ainsleigh _____ Director Holbrook _____

President Muscott _____ Treasurer Galbraith _____

Roll Call Vote

II. Review and Approval of the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Minutes of the Board of Directors from July 29, 2021 (Pages 3 – 4)

Motion by _____ Second by _____ to _____

Lynch _____ Gray _____ Ferris _____ Ainsleigh _____ Holbrook _____

Roll Call Vote

III. Review and approval of the 501 (c) (3) Financials & Checks from the 501 (c) (3) account as of September 30, 2021 (see attachment.) (Pages 5 – 8)

Motion by _____ Second by _____ to _____

Lynch _____ Gray _____ Ferris _____ Ainsleigh _____ Holbrook _____

Roll Call Vote

IV. Public Comment

V. Adjournment

FRIENDS OF THE AUBURN AREA RECREATION AND PARKS, INC. 501 (c) (3)

This agenda is hereby certified to have been posted as follows:

10-22-21
Date

10:40 AM
Time

P. Saran
Secretary to the Board

Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3)
Minutes of the
Meeting of the Board of Directors
Thursday, July 29, 2021, 6:00 p.m.
Canyon View Community Center
471 Maidu Drive, Auburn, CA

I. CALL TO ORDER

The Meeting of the Friends of the Auburn Area Recreation and Parks, Inc. was called to order at 6:01 p.m. by Director Ainsleigh.

Members present were President Kahl Muscott, Treasurer Veona Galbraith, Director Lynch, Director Gray, Director Holbrook. Director Ainsleigh and Director Ferris.

II. Review and Approval of the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Minutes of the Board of Directors from April 29, 2021

A motion was made by Director Holbrook and seconded by Director Gray to approve the Minutes of the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Board of Directors from April 29, 2021.

Roll Call Vote

Director Lynch – Yes
Director Ainsleigh – Yes
Director Ferris - Yes
Director Holbrook –Yes
Director Gray – Yes

5 – 0 Motion carries.

III. Review and Approval of the 501 (c) (3) Financials & Checks from the 501 (c) (3) account as of June 30, 2021 (see attachment).

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the 501 (c) (3) Financials & Checks from the 501 (c) (3) account as of June 30, 2021.

Roll Call Vote

Director Lynch – Yes
Director Ainsleigh – Yes
Director Ferris - Yes
Director Holbrook –Yes
Director Gray – Yes

5 - 0 Motion carries.

IV. Public Comment – None.

V. ADJOURNMENT – As there was no further business, the meeting was adjourned at 6:03 p.m.

Board Secretary

Date

Balance Sheet

9/30/2021

ASSETS

First Foundation Bank 501c3

22,364.18

TOTAL ASSETS

22,364.18

LIABILITIES

TOTAL LIABILITIES

0.00

NET POSTION

Retained Earnings

17,159.84

Net Profit (Loss)

5,204.34

TOTAL NET POSITION

22,364.18

TOTAL LIABILITIES AND NET POSITION

22,364.18

Profit and Loss - Detail

1/1/2021 To 9/30/2021

	Current Period	Actual YTD
<u>REVENUE</u>		
<u>Grants and Donations</u>		
Donations	0.00	90.00
Donations - Bike Park	5.00	5.00
Donations - Park Improvements	2,257.32	2,457.32
Donations - Dead Fest	5,755.50	6,597.00
Donations - Youth Assistance	597.52	7,347.52
Donations - Food Truck Fiesta	500.00	1,341.50
Donations - Harvest Festival	250.00	1,081.00
Donations - Movie in the Park	0.00	831.00
Donations - Great Auburn Obstacle Race	250.00	1,081.00
Donations - Concert at Overlook Park	0.00	831.00
Donations - Ukulele Festival	(500.00)	331.00
Donations - Visit Santa	0.00	831.00
Donations - Santa's Toy Chest	0.00	831.00
<i>Total Grants and Donations</i>	<i>\$9,115.34</i>	<i>\$23,655.34</i>
<u>Event Revenue</u>		
Food Truck Fiesta Revenue	8,102.80	8,102.80
Food Truck Vendor Revenue	1,460.00	1,460.00
Dead Fest Event Revenue	4,145.00	4,145.00
<i>Total Event Revenue</i>	<i>\$13,707.80</i>	<i>\$13,707.80</i>
TOTAL REVENUE	\$22,823.14	\$37,363.14
<u>EXPENSES</u>		
<u>Admin and Professional Services</u>		
Legal Expenses	3,062.05	3,132.05
Liability Insurance	1,003.00	1,003.00
<i>Total Admin and Professional Services</i>	<i>\$4,065.05</i>	<i>\$4,135.05</i>

	Current Period	Actual YTD
<u><i>Donation Expenses</i></u>		
Youth Assistance Donations Expense	0.00	1,023.17
Bike Park Donations Expense	0.00	1,564.68
Harvest Festival Donation Expense	0.00	441.07
<i>Total Donation Expenses</i>	<i>\$0.00</i>	<i>\$3,028.92</i>
<u><i>Total Event Expenses</i></u>		
Party In The Park Donation Expenses	0.00	441.07
Ukulele Festival Donation Expenses	0.00	441.07
Great Am Scramble/Obstacle Donation Expenses	0.00	441.07
Concert in Park Expense	0.00	2,702.07
Dead Fest Event Expense	11,030.90	13,087.14
Food Truck Fiesta Event Expense	7,686.17	7,882.41
<i>Total Event Expenses</i>	<i>\$18,717.07</i>	<i>\$24,994.83</i>
TOTAL EXPENSES	\$22,782.12	\$32,158.80
NET PROFIT (LOSS)	\$41.02	\$5,204.34

Friends of ARD
VENDOR CHECK REGISTER REPORT

From: 7-1-21 TO: 9-30-21

Check Number	Vendor Check Name	Check Date	Amount
5643	Paul Emery (Dead Fest sound)	8/9/2021	\$400.00
5644	Freshmint (Dead Fest poster design)	8/9/2021	\$50.00
5645	Park 'N Pour (Dead Fest tap trailer deposit)	8/9/2021	\$350.00
5646	Kyle Ledson (Food Truck music)	8/10/2021	\$200.00
Cashiers' Ck	Dead Winter Carpenters LLC	8/17/2021	\$1,500.00
5647	Curt's Auto Body (stage for Food Truck)	8/19/2021	\$500.00
5648	Cook's Portable Toilets & Septic (Food Truck)	8/24/2021	\$148.45
5649	Park 'N Pour (Dead Fest tap trailer deposit)	8/24/2021	\$412.00
5660	Avenue Illumination (DF Stage)	9/14/2021	\$2,855.00
5661	Brown, Scott (DF performer)	9/1/2021	\$500.00
5662	Campus, Gary (DF performer)	9/14/2021	\$400.00
5663	Moonalice Touring Inc. (DF performer)	9/14/2021	\$2,000.00
5664	Guberman, Scott (DF performer)	9/14/2021	\$400.00
5665	Ingram, Wally (DF performer)	9/14/2021	\$200.00
5666	Kunert, Kyle "Caltucky"	9/14/2021	\$300.00
5667	McLean, John Paul (DF performer)	9/14/2021	\$300.00
5668	Mr Big Bear Productions LLC (Dead Fest)	9/14/2021	\$750.00
5669	Nelson, David (DF performer)	9/14/2021	\$500.00
5670	Curtain, Brian "Love Mischief"	9/16/2021	\$300.00
5671	Bradley, Leach (DF performer)	9/16/2021	\$300.00
5672	River City Rentals (DF Lights)	9/16/2021	\$250.00
5673	Sandoval, Nicholas (DF performer)	9/16/2021	\$400.00
5674	Auburn Chamber of Commerce (Bal of DF billboard)	9/20/2021	\$360.00
5675	Auburn Area Rec & Parks (Reimburse expenses)	9/20/2021	\$1,144.49
5676	Crooked Lane Brewing Company (Beer for DF)	9/20/2021	\$487.50
5677	Philadelphia Insurance Company (Liability Insurance)	9/20/2021	\$1,003.00
5678	Auburn AleHouse (Beer for DF)	9/27/2021	\$442.84
5679	Cooks Portable Toilets & Septic (DF)	9/27/2021	\$464.89
5680	Scott Holbrook (reimburse DF hotels for performers)	9/27/2021	\$194.40
5681	Image Net/Juli Land-Marx (Graphic Design for DF)	9/27/2021	\$244.00
5682	United States Treasury (IRS)	9/27/2021	\$3,062.05