

**Auburn Area Recreation and Park District
Minutes
of the Program, Personnel, Policy, Fee & Legal Review Committee Meeting
Wednesday, February 16, 2022 at 12:30 PM
Canyon View Community Center
471 Maidu Drive
Auburn, CA 95603**

1.0 CALL TO ORDER

The meeting of the Program, Personnel, Policy, Fee & Legal Review Committee was called to order at 12:36 p.m.

ROLL CALL

Director Holbrook and Director Ferris were present. Director Holbrook arrived at 12:40pm

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by Director Ferris.

3.0 PUBLIC COMMENT- This is the time wherein any person may comment on Any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limit of three minutes.

None.

4.0 BUSINESS

4.1 Approval of Minutes from the January 19, 2022 Program, Personnel, Policy, Fee & Legal Review Committee Meeting

The minutes from the January 19, 2022 Program, Personnel, Policy, Fee & Legal Review Committee meeting were reviewed and approved by Director Ferris.

4.2 Approval of Legal Bills –

None.

4.3 Creating a COVID Relief Funds Reserve Account.

Director Holbrook and Director Ferris reviewed and approved to forward item to the consent calendar for review and approval.

4.4 ARD's Personnel Policy – Salary Schedule Ranges Increase Policy Update.

Director Holbrook and Director Ferris reviewed and approved to forward item to the consent calendar for review and approval.

Discussion Items:

1. Mission and Vision Statement Review: this item was reviewed, a recommendation to modify the Vision Statement was sent to the Board of Directors. The Committee also recommended adding the Mission Statement to a wall in the Board room.
2. Policy Review: PTO and Holiday Time Off: this item was reviewed a recommendation to modify the policy on Holidays for new hires was sent to the Board of Directors.
3. Bidding and awarding contracts for Design Professionals: this item was discussed by the committee.
4. ARD Ordinance #1 Review; Camping: this item was discussed by the committee.

5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM, PERSONNEL, POLICY, FEE & LEGAL REVIEW COMMITTEE MEETINGS

None.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

It was suggested that once a quarter it was posted in the Board Agenda how much we are spending on the maintenance of the 24-Acre?

ADJOURNED

As there was no further business, the meeting was adjourned at 1:27 p.m.

Cathy Wayland
Board Secretary

2/11/2022
Date