

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, January 27, 2022, 6:00 p.m.**

Board Members Present: Chairman Mike Lynch
Director H. Gordon Ainsleigh
Director Jim Ferris
Director Jim Gray
Director Scott Holbrook

Board Members Absent: None.

Staff Present: Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Mark Brunner, Recreation Services Manager
Caleb Porter, Youth Services Manager
Jesse Williams, Facilities & Grounds Manager
Mike Scheele, Landscape Architect/Project Manager
Cathy Warford, Recording Secretary

Staff Excused: None.

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:12 p.m. by Chairman Lynch.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation was given from Manager, Facilities and Grounds, Jesse Williams to Park worker, Tyler Kindice, as employee of the month for January, 2022.

A presentation was given from District Administrator, Kahl Muscott to Doug Houston and Mike Scheele for their efforts to secure the prop 68 grant for the development of the 24 Acres.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Ainsleigh and Second by Director Gray to move 8.1 Campus of Hope Support Letter and 8.3 2022 ARD Friend of Recreation Nominations to after Consent Items.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

- 4.0 PUBLIC COMMENT** – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be un-muted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

Presentation was made by Ken Piscitelli asking the Board to support adding 3-4 more Pickleball Courts at Meadow Vista where the existing Tennis Court are. Repairing the surface of the Tennis Courts in Winchester or repairing the surface of the Tennis court in Meadow Vista and turn the Tennis court in Winchester into Pickleball Courts.

5.0 CONSENT ITEMS

- 5.1 Review and approval of Minutes of the Board of Directors from December, 2021**
- 5.2 Review of Cash Requirements for December, 2021 (Standing Finance Committee)**
- 5.3 Review of Financials for December, 2021 (Standing Finance Committee)**
- 5.4 Increase In Minimum Wage To Some Job Descriptions**
- 5.5 Amendments to Administrative Assistant Job Description**

A motion was made by Director Holbrook and seconded by Director Gray to approve the Consent Calendar as written.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 Campus of Hope Support Letter

A motion was made by the Directors to send a letter of support to the Placer County board of Supervisors.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

8.2 Regional Park “24 Acre” Park and “C” Ballfield Naming

A motion was made by Director Gray and seconded by Director Lynch to start the process of renaming Regional Park “24 Acre” Park and “C” baseball field. It was also recommended that this be sent back to the Acquisition and Development Committee for review in February.

Roll Call Vote

Director Ainsleigh – No
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – No

3 – 2 Motion carries.

8.3 2022 ARD Fiend of Recreation Nominations

A motion was made by the Directors to send back to the February Board of Directors meeting. The Directors named 3 nominations:

- Placer County Sheriff’s Office
- Placer County Probation Department
- Randy Spangler

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

8.4 COVID Relief Funds Disbursements

A motion was made by Director Holbrook and seconded by Director Ainsleigh to send to the February Program, Personnel, Policy, Fee and Legal Review Committee.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – No
Director Holbrook – Yes

4 – 1 – 0 Motion carries.

8.5 Resolution Number 2022-01, Designation of Applicant’s Agent Resolution For Non-State Agencies

A motion was made by Director Holbrook and seconded by Director Ainsleigh to adopt Resolution Number 2022-01, authorizing the designation of the Applicant’s agent resolution approving Veona Galbraith, Administrative Services Manger &/Or Kahl Muscott, District Administrator as authorized agents(s) for a 3-year period.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

8.6 Resolution Number 2022-02: ARD 24 Acres Site Construction Documents-Award of Contract

A motion was made by Director Gray and seconded by Director Ainsleigh to adopt Resolution Number 2022-02, to authorize the District Administrator to enter into a contract for the ARD 24 Acres site construction with DUDEK Environmental Consultants.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – No

4 – 1 – 0 Motion carries.

8.7 Shockley Property Dispossession

A motion was made by Director Ferris and seconded by Director Gray to do nothing with the Shockley Property until a later date.

Roll Call Vote

Director Ainsleigh – Yes

Director Lynch – Conflict of Interest; left the room for the discussion and motion(s)

Director Ferris – Yes

Director Gray – Yes

Director Holbrook – No

3 – 1 – 1 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. County Mitigation Fund, current balance \$558,375.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

None.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION - Closed Session began at 7:30 p.m.

13.1 Union Negotiations

Conference with Labor Negotiators (Government Code, Section 54956.95, subd. (f), 54957.6)

Agency Designated Representatives: Kahl Muscott, District Administrator; Veona Galbraith, Administrative Services Manager

Employee Organization: IOUE, Stationary Engineers Local 39

13.2 Public Employee Performance Evaluation (Gov Code 54954.5, subd. (e), 54947.)

Title: District Administrator

14.0 OPEN SESSION - Session began at 7:44 p.m.

There was no reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:44 p.m. by Chairman Lynch.

Cathy Wayford
Board Secretary

January 27, 2022
Date