

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, August 31, 2017, 6:00 p.m., Canyon View Community Center
471 Maidu Drive, Auburn, CA**

Board Members

Present: Vice Chairman Jim Gray
Director Scott Holbrook
Director Jim Ferris
Director Gordon Ainsleigh

Board Members

Absent: Director Mike Lynch

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Brian Simpson, Facilities & Grounds Manager
Debbie Thomas, Youth Services Manager
Mike Scheele, Project Manager/Landscape Architect
Patricia Larson, Recording Secretary

FLAG SALUTE – (PLEDGE TO THE FLAG)

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:03 p.m. by Vice Chairman Gray.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and seconded by Director Gray to approve the agenda as written with item 1.5 being taken off of the agenda.

Roll Call Vote

Director Lynch – Absent
Director Gray – Yes
Director Holbrook – Yes
Director Ferris – Yes
Director Ainsleigh – Yes

4 – 0 Motion carries.

4.0 PUBLIC COMMENT

Joby Sousa, an Auburn, California resident gave public comment regarding his concern for bikes at the bike park interfering with trail users. He thinks there are better locations for the bike park.

An LaBarre, 407 Maidu Drive, Auburn, California gave public comment regarding the bike park that it is ARD's right and responsibility to manage its properties. ARD cannot ignore their responsibility to the neighbors and to consider the neighborhood.

Donna Williams gave public comment that there is a need for bicycle people to have a bike park. She believes bike parks should be built at Regional Park and Mammoth Bar.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of the July 27, 2017 Minutes of the Meeting of the Board of Directors**
- 5.2 Review of Cash Requirements for July, 2017 (Standing Finance Committee)**
- 5.3 Review of Financials for July, 2017 (Standing Finance Meeting)**
- 5.4 ARD Exempt Employee PTO Policies (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Holbrook and seconded by Director Ferris to approve the Consent Calendar with item 5.4 being moved for further discussion.

Roll Call Vote

Director Lynch – Absent
Director Gray – Yes
Director Holbrook – Yes
Director Ferris – Yes
Director Ainsleigh – Yes

4 – 0 Motion carries.

5.4 ARD Exempt Employee PTO Policies (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the ARD Exempt Employee PTO Policies.

Roll Call Vote

Director Lynch – Absent
Director Gray – Yes
Director Holbrook – Yes
Director Ferris – Yes
Director Ainsleigh – Yes

4 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, project list, and vandalism reports were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 Naming Rotary Plaza (Acquisition & Development Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to name the new Recreation Park area the “Rotary Patio.”

Roll Call Vote

Director Lynch – Absent
Director Gray – Yes
Director Holbrook – Yes
Director Ferris – Yes
Director Ainsleigh – Yes

4 – 0 Motion carries.

8.2 ARD Reserve Policy Review (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Holbrook and seconded by Director Ainsleigh to amend ARD's reserve policies.

Roll Call Vote

Director Lynch – Absent
Director Gray – Yes
Director Holbrook – Yes
Director Ferris – Yes
Director Ainsleigh – Yes

4 – 0 Motion carries.

8.3 Board Member Training at CSDA's Annual Conference in Monterey, California

A motion was made by Director Gray and seconded by Director Ferris to approve attendance for Director Holbrook and/or Director Lynch should they wish to attend.

Roll Call Vote

Director Lynch – Absent
Director Gray – Yes
Director Holbrook – Yes
Director Ferris – Yes
Director Ainsleigh – Yes

4 – 0 Motion carries.

8.4 Claim Against ARD – Fall at Regional Park During ARD Concert Event

A motion was made by Director Holbrook and seconded by Director Ferris to deny the claim.

Roll Call Vote

Director Lynch – Absent
Director Gray – Yes
Director Holbrook – Yes
Director Ferris – Yes
Director Ainsleigh – Yes

4 – 0 Motion carries.

8.5 Addressing the Board; Amendments to Public Comment Policies and Procedures

A motion was made by Director Holbrook and seconded by Director Ferris to amend its policy on addressing the Board.

Roll Call Vote

- Director Lynch – Absent
- Director Gray – Yes
- Director Holbrook – Yes
- Director Ferris – Yes
- Director Ainsleigh – Yes

4 – 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Board Member compliance – status of Board Member training – this item was discussed by the Board.
2. County Mitigation Fund, current balance \$276,624.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

Thank you letter from Auburn Mermaids Synchronized Swimming.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – Closed Session was cancelled.

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

ADJOURNMENT - As there was no further business, the meeting was adjourned at 6:57 p.m. by Vice Chairman Gray.

Board Secretary

Date

