

**Auburn Area Recreation and Park District  
Minutes of the Meeting of the Board of Directors  
Thursday, January 26, 2017, 6:00 p.m., Canyon View Community Center  
471 Maidu Drive, Auburn, CA**

**Board Members**

**Present:** Chairman Mike Lynch  
Director Jim Gray  
Director Jim Ferris  
Director Gordon Ainsleigh

**Board Members**

**Absent:** Director Scott Holbrook

**Staff Present:**

Kahl Muscott, District Administrator  
Joe Fecko, Administrative Services Manager  
Brian Simpson, Facilities & Grounds Manager  
Manouch Shirvanioun, Customer Service/Marketing Manager  
Debbie Thomas, Youth Services Manager  
Mike Scheele, Project Manager/Landscape Architect  
Patricia Larson, Recording Secretary

**FLAG SALUTE – (PLEDGE TO THE FLAG)**

**1.0 CALL TO ORDER**

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Lynch.

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

A presentation of employee of the month for January, 2017 was made from Facilities & Grounds Manager Brian Simpson to Facilities Attendant Coordinator Victor Galbraith.

A presentation was given from Dane Wadle, CSDA Public Affairs Field Coordinator to the ARD Board regarding what they can provide for ARD.

**3.0 AGENDA REVIEW, CHANGES AND APPROVAL**

A motion was made by Director Gray and seconded by Director Ferris to approve the agenda as written.

**Roll Call Vote**

Director Lynch – Yes  
Director Gray – Yes  
Director Ferris – Yes  
Director Ainsleigh - Yes  
Director Holbrook – Absent

4 – 0 Motion carries.

#### **4.0 PUBLIC COMMENT**

William Wauters, a resident of Clipper Gap, California gave public comment regarding Bear River is under threat for a NID proposal to build a dam. Mr. Wauters asked if ARD would pass a resolution to help our county parks?

Mike Holmes, an Auburn, California resident gave public comment regarding Centennial Dam and that recreation will be taken away.

Mr. Holmes gave further public comment regarding a proposal on the forgotten soldier project. Mr. Holmes asked if there might be City Mitigation funds available from ARD for this project. This item will be placed on the March, 2017 Acquisition & Development Committee meeting.

#### **5.0 CONSENT ITEMS**

**5.1 Review and Approval of the January 26, 2017 Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Minutes of the Board of Directors and January 26, 2017 Minutes of the Meeting of the Board of Directors**

**5.2 Review of Cash Requirements for January, 2017 (Standing Finance Committee)**

**5.3 Financials for January, 2017 (Standing Finance Committee)**

A motion was made by Director Ainsleigh and seconded by Director Gray to approve the consent calendar with the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Minutes being pulled for review at the next Friends of the Auburn Area Recreation and Parks meeting in April, 2017.

#### **Roll Call Vote**

Director Lynch – Yes  
Director Gray – Yes  
Director Ferris – Yes  
Director Ainsleigh – Yes  
Director Holbrook – Absent

4 – 0 Motion carries.

#### **6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS**

Board reports, fee waiver log, project list, and vandalism reports were provided to the Board under separate cover.

**7.0 UNFINISHED BUSINESS**

**7.1 Mt. Vernon Park Sale – Feasibility MOU Extension (Acquisition & Development Committee)**

A motion was made by Director Ferris and seconded by Director Gray to approve the Mt. Vernon Park Feasibility MOU Extension as written.

**Roll Call Vote**

Director Lynch – Yes  
Director Gray – Yes  
Director Ferris – Yes  
Director Ainsleigh – Yes  
Director Holbrook – Absent

4 – 0 Motion carries.

**8.0 NEW BUSINESS**

**8.1 Regional Park – 24 Acre Review of Refined Plan**

A motion was made by Director Gray and seconded by Director Ferris to approve the conceptual plan as presented by Kate Kirsh of Foothill & Associates for the development of the Regional Park 24-Acre Property.

**Roll Call Vote**

Director Lynch – Yes  
Director Gray – Yes  
Director Ferris – Yes  
Director Ainsleigh – Yes  
Director Holbrook – Absent

4 – 0 Motion carries.

**8.2 Resolution to Prepare Atwood III Engineer’s Report for FY 2017/2018**

A motion was made by Director Gray and seconded by Director Ainsleigh to adopt Resolution 2017-01, A Resolution Directing Preparation of the Engineer’s Report for Fiscal Year 2017-18 for the Continuation of the Atwood Ranch III Landscaping and Lighting Assessment District of the Auburn Area Recreation and Park District.

**Roll Call Vote**

- Director Lynch – Yes
- Director Gray – Yes
- Director Ferris – Yes
- Director Ainsleigh – Yes
- Director Holbrook – Absent

4 – 0 Motion carries.

**8.3 Board Member Training at CSDA’s Special District Leadership Academy in Napa, California**

A motion was made by Director Gray and seconded by Director Lynch to approve up to two attendants from the ARD Board for the Board Member Training at CSDA’s Special District Leadership Academy in Napa, California. The motion was then amended by Director Lynch with no opposition from the other Board members to read as follows: A motion was made by Director Gray and Seconded by Director Lynch to approve Directors Holbrook and Ainsleigh to attend the Board Member Training at CSDA’s Special District Leadership Academy in Napa, California.

**Roll Call Vote**

- Director Lynch – Yes
- Director Gray – Yes
- Director Ferris – Yes
- Director Ainsleigh – Yes
- Director Holbrook – Absent

4 – 0 Motion carries.

**9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

9.1 Winchester Park – Review of Grant Deed and Alternative for the Future of the Park. This item was discussed by the Board of Directors. District Administrator Kahl Muscott will contact soccer about using Winchester Park and inform the Board of their interest.

9.2 County Mitigation Fund, current balance \$276,624.

**10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other

resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

The Board will be given an update on the status of Chana High at the next board meeting.

**11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

**12.0 PUBLIC COMMENT**

None.

**13.0 CLOSED SESSION – the Board went into Closed Session at 7:48 p.m.**

**13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)**

**13.2 Conference with Labor Negotiators (Gov. Code, section 54954.5, subd. (f), 54957.6)**

**Agency Designated Representatives: Kahl Muscott, District Administrator;  
Joe Fecko, Administrative Services Manager  
Employee Organization: IUOE, Stationary Engineers Local 39**

**14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION**

No reportable action.

**ADJOURNMENT** - As there was no further business, the meeting was adjourned at 8:21 p.m. by Chairman Lynch.

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Board Secretary

\_\_\_\_\_  
Date