

**Auburn Area Recreation and Park District  
Minutes of the Meeting of the Board of Directors  
Thursday, January 25, 2018, 6:00 p.m., Canyon View Community Center  
471 Maidu Drive, Auburn, CA**

**Board Members**

**Present:** Chairman Jim Gray  
Director Gordon Ainsleigh  
Director Jim Ferris  
Director Scott Holbrook  
Director Mike Lynch

**Board Members**

**Absent:** None

**Staff Present:**

Kahl Muscott, District Administrator  
Joe Fecko, Administrative Services Manager  
Brian Simpson, Facilities & Grounds Manager  
Manouch Shirvanioun, Customer Service/Marketing Manager  
Sheryl Petersen, Recreation Services Manager  
Mike Scheele, Project Manager/Landscape Architect  
Patricia Larson, Recording Secretary

**1.0 CALL TO ORDER**

The Meeting of the Board of Directors was called to order at 6:04 p.m. by Chairman Gray.

**(PLEDGE TO THE FLAG)**

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

None.

**3.0 AGENDA REVIEW, CHANGES AND APPROVAL**

A motion was made by Director Holbrook and seconded by Director Ferris to approve the agenda as written.

**Roll Call Vote**

Director Gray – Yes  
Director Ainsleigh – Yes  
Director Ferris – Yes  
Director Holbrook – Yes  
Director Lynch – Yes

5 – 0 Motion carries.

**4.0 PUBLIC COMMENT**

None.

**5.0 CONSENT ITEMS**

**5.1 Review and Approval of the Minutes of the Special Meeting of the Board of Directors and Meeting of the Board of Directors from December 14, 2017**

**5.2 Review of Financials for November, 2017 (Standing Finance Committee)**

**5.3 Review of Cash Requirements for December, 2017 (Standing Finance Committee)**

**5.4 Review of Financials for December, 2017 (Standing Finance Committee)**

A motion was made by Director Ferris and seconded by Director Lynch to approve the consent calendar.

**Roll Call Vote**

Director Gray – Yes

Director Ainsleigh – Yes

Director Ferris – Yes

Director Holbrook – Yes

Director Lynch – Yes

5 – 0 Motion carries.

**6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS**

Board reports, fee waiver log, vandalism reports, and project activity report were provided to the Board under separate cover.

**7.0 UNFINISHED BUSINESS**

None.

## **8.0 NEW BUSINESS**

### **8.1 Pioneer Community Energy Opt Out (Standing Finance Committee)**

A motion was made by Director Holbrook and seconded by Director Ferris to opt out of Pioneer Community Energy and re-visit the issue in six months.

#### **Roll Call Vote**

Director Gray – No  
Director Ainsleigh – No  
Director Ferris – Yes  
Director Holbrook – Yes  
Director Lynch – No

2 – 3 Motion did not carry.

### **8.2 Class/Program and Non-Resident Fees – Policy Amendment (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Holbrook and seconded by Director Ferris to approve the policy amendment on class, program and non-resident fees.

#### **Roll Call Vote**

Director Gray – Yes  
Director Ainsleigh – Yes  
Director Ferris – Yes  
Director Holbrook – Yes  
Director Lynch – Yes

5 – 0 Motion carries.

### **8.3 Reconsideration of decision to refuse donation of PG&E Property at Bell and New Airport Roads due to Board decision being based on incorrect information regarding legal requirements for maintenance of property left in its natural state**

There was no motion made on this item.

### **8.4 ARD Memorial Donation Policy & Possible Amendments (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Lynch and seconded by Director Ainsleigh to approve the amendments to the ARD Memorial Donation Policy.

#### **Roll Call Vote**

Director Gray – Yes  
Director Ainsleigh – Yes  
Director Ferris – Absent

Director Holbrook – Abstain  
Director Lynch – Yes

3 – 0 – 1 Motion carries.

Director Holbrook left the meeting at 7:46 p.m.

**9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. Review of Committee Meeting assignments and Board and Committee Meeting Schedule for 2018.
2. Review of Auburn Area Recreation and Park District (ARD) Board Procedures and Responsibilities and Robert’s Rules of Order.
3. County Mitigation Fund, current balance \$276,624.

**10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

**11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

**12.0 PUBLIC COMMENT**

None.

**13.0 CLOSED SESSION – Closed Session was cancelled.**

**13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)**

**ADJOURNMENT** - As there was no further business, the meeting was adjourned at 7:56 p.m. by Chairman Gray.

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Board Secretary

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Date

