

**AUBURN AREA RECREATION AND PARK DISTRICT  
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA**

**MONDAY, OCTOBER 17, 2022, 9:30 AM**

**CANYON VIEW COMMUNITY CENTER, BOARD ROOM  
471 MAIDU DRIVE  
AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at [kmuscott@auburnrec.com](mailto:kmuscott@auburnrec.com) or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/85933079444>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 859 3307 9444 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or [kmuscott@auburnrec.com](mailto:kmuscott@auburnrec.com) at least 48 hours in advance to request an auxiliary aid or accommodation.

**1.0 CALL TO ORDER**

Gray \_\_\_\_ Lynch \_\_\_\_

**2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL**

**3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.**

**4.0 BUSINESS**

**4.1 Approval of Minutes from the September 19, 2022, Acquisition & Development Meeting (Pages 3-4)**

**Recommendation:** Review and approve minutes.

**Discussion items:**

1. 2021 – 2022 Project Activity Report (**Pages 5-8**)
2. 75<sup>th</sup> Anniversary review proposed logos and review new archival information.  
(**Pages 9-12**)

**5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS**

1. Realign the parking lot at Recreation Park.
2. Adding Second Set of Aluminum Bleachers at “B” Field
3. Addition Safety Pads for Old Tennis Poles at Meadow Vista Courts

**6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

None.

AUBURN AREA RECREATION AND PARK DISTRICT  
This agenda is hereby certified to have been posted as follows:

**ADJOURNMENT**

10/14/2022  
Date

10:30 Am  
Time

Cathy Weyford  
Secretary to the Board

**Auburn Area Recreation and Park District**  
**Minutes of the Acquisition & Development Committee Meeting**  
Monday, September 19, 2022 at 7:00 PM  
Canyon View Community Center, Board Room  
471 Maidu Drive, Auburn, CA 95603

**1.0 CALL TO ORDER**

The meeting of the Acquisition & Development Committee was called to order at 7:00 PM

**ROLL CALL**

Director Gray and Chairman Lynch were present.

**2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL**

A motion was made by Chairman Lynch to move Item 4.2 above 4.1.

**3.0 PUBLIC COMMENT**

None.

**4.0 BUSINESS**

**4.1 Approval of Minutes from the August, 2022 Acquisition & Development Meeting**

The Committee reviewed and approved the minutes from the August 15, 2022, Acquisition & Development Meeting.

**4.2 Additional Pickleball courts/Options for Pickleball**

There were 14 individuals that gave public comments in regard to how they felt about having dual courts and other ideas for improvements for both Pickleball and Tennis. Calvin Kulas brought in a log of when Pickleball and Tennis were played at Meadow Vista over a seventeen-day period.

The Committee reviewed this item and will take the public comments that were made in the meeting into consideration when working with the staff to come up with ideas to accommodate both the Pickleball and Tennis players.

This item will be brought back to a future A&D Committee meeting.

**4.3 Amending 2022/2023 Project List and CIP**

The Committee reviewed and forwarded to the Board of Directors with a positive recommendation.

**Discussion Items:**

1. 2021 – 2022 Project Activity Report - this was reviewed by the Committee.
2. 75<sup>th</sup> Anniversary review proposed logos and review new archival information – the logos were reviewed by the Committee. Both Committee members liked 2a and 2b. Chairman Lynch suggested that we change 2b by moving up the “75 Anniversary” banner to fit into the circle and maybe have it outlined.

**5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS**

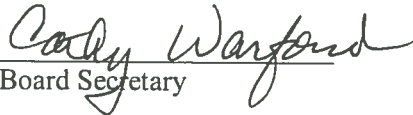
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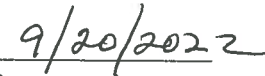
**6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

None.

**ADJOURNED**

As there was no further business, the meeting was adjourned at 8:42 PM.

  
Board Secretary

  
Date

<b>2022/2023 PROJECT ACTIVITY REPORT</b>		<b>UPDATED 10/13/22</b>	
<b>PROJECT</b>	<b>EST. COST</b>	<b>NOTES</b>	<b>EST. COMPLETED</b>
<b>RECREATION PARK</b>			
Driveway Asphalt Repair/Valve Box & Modular Bldgs. Courtyard Repair (2022)	22,500.00	Trees have just been removed and staff will strive to get three quotes to do the courtyard paving repair work before it gets too cold to do asphalt work.	Fall/Winter 2022
Wheelchair Swing Project (2018)	85,000.00	Project completed. Rubber surfacing needs some repairs. Staff has alerted vendor and waiting to hear back as to when the repairs can be made.	Summer 2022
Rec Shop Floor Reinforcement Project (2020)	20,000.00	This project is being pushed out to next fiscal year. PBM Construction Inc. responded back to the District that the floor reinforcement joist work would be around \$40-\$45K. The bathroom door replacement component would be approximately \$10K. They did not price the sealing of the concrete floors in the restrooms. This project will need to be put on hold until the budget for this work can be revised.	TBD
Modular Bldg. #1 Roof Repair Project (2022)	15,000.00	Staff will seek fresh quotes for this work from contractors that place bids on the Christian Valley Tutor Totter roof project. Staff held a pre-bid walk on this roof project on 10-12-22. Three bids are being sought for this project.	Fall 2022
<b>MEADOW VISTA PARK</b>			
Playground Replacement Project	100,000.00	The short asphalt path connection to the ADA wheelchair ramp to the new playground has been installed. Entire project now complete.	MAY 2022
Parking Lot Re-seal/Re-Stripe (combined with project below)	39,414.00	Baldoni came back out to the site and did a nice job providing some additional striping at no cost to the District. Entire project now complete.	JUNE 2022
Pickleball Court Crack Repairs	0.00	Staff getting quotes and information regarding more permanent repairs that could take place next fiscal year.	2023/2024
<b>ASHFORD PARK</b>			
Levee Repairs & Paving (2022)	75,000.00	This project will be pushed out to next fiscal year. The spillway vegetation and fencing/gate work have been completed. This will allow contractors access to the culvert and the ability to put together bids for the work.	Fall 2022



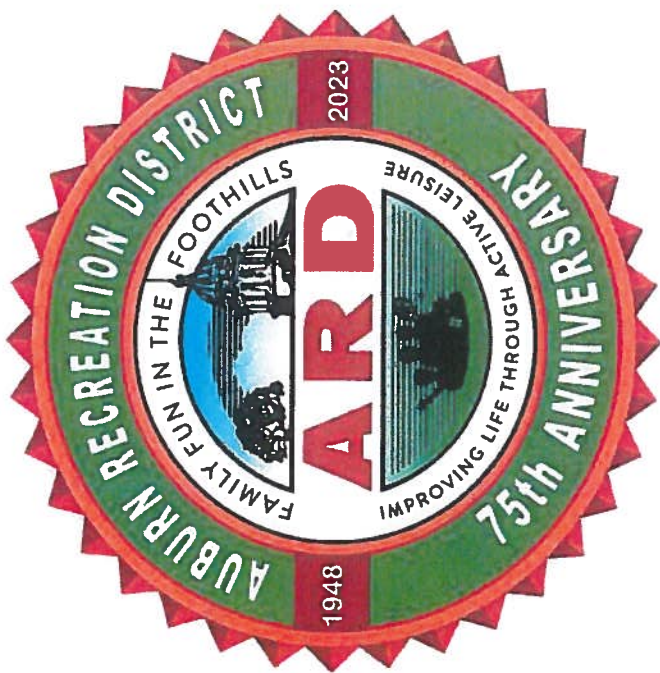
<b>2022/2023 PROJECT ACTIVITY REPORT</b>		<b>UPDATED 10/13/22</b>	
<b>PROJECT</b>	<b>EST. COST</b>	<b>NOTES</b>	<b>EST. COMPLETED</b>
Retaining Wall Investigation	10,000.00	<b>PINK COLORED SECTIONS INDICATE NEW ACTIVITY</b> Staff will be obtaining quotes from engineers for this investigation.	Fall/Winter 2022
<b>OVERLOOK PARK</b>			
Two Interpretive Signs (2022)	10,000.00	Project pushed out to next fiscal year. Signage program needs to be developed.	SPRING 2023
Restroom ADA Upgrades (2019)	15,000.00	Project is being pushed out to next fiscal year. Project signage and fixture adjustments will be done in-house when staffing levels allow. ADA Parking lot re-striping needs to be re-done and restroom partitions are in need of replacement. Staff will obtain quotes for this work.	SPRING 2023
<b>REGIONAL PARK &amp; MARRIOTT MEADOWS SITE</b>			
Marriot Meadows CD's and Park Construction Project (2021/22)	182,637.00	The draft 100% plans, specs and estimate have been received and staff is in process of reviewing. Estimate is significantly higher than the estimate prepared for the Grant Application in March, 2021. Staff will be sending the project to a large contractor for preliminary pricing to help verify estimate. Additional staff activity on this project includes: sewer annexation process has been started with the County, assistance with graphics and text has been received from the United Auburn Indian Community, the playground designs have been posted on the ARD website and voting is open, splash pad design has been finalized, irrigation booster pump has been designed & quoted, investigation has begun on potential permit required from Ca. Dept of Fish & Wildlife to trench a pipe across the seasonal wetland swale.	FALL 2023
Kiosks/Signage (2022)	10,000.00	This project is being pushed out to next fiscal year. Signage program needs to be developed.	SPRING/SUMMER 2023
Pond Leak Investigation (2022)	40,000.00	Staff will be obtaining quotes from engineers on this work next fiscal year.	SPRING/SUMMER 2023

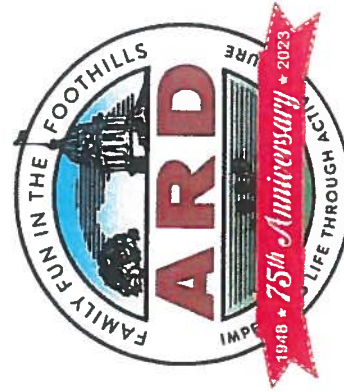
<b>2022/2023 PROJECT ACTIVITY REPORT</b>		<b>UPDATED 10/13/22</b>	
<b>PROJECT</b>	<b>EST. COST</b>	<b>NOTES</b>	<b>EST. COMPLETED</b>
Pickleball Court Crack Repairs	0.00	<b>PINK COLORED SECTIONS INDICATE NEW ACTIVITY</b> Staff getting quotes and information regarding more permanent repairs that could take place next fiscal year.	2023/2024
<b>CVCC</b>			
Bike Park - Construction (2015/2016) Fountain, signage, traffic control	15,000.00	Bike park drinking fountain has been installed. The Auburn Endurance Committee will be affixing a plaque to the fountain commemorating their donation at some point in the near future. That, or commissioning an artist to paint the fountain. Numerous small bike park signs remain to be installed and the bike park volunteers have agreed to perform this work being reimbursed by the District for materials.	ONGOING
ADA Door Improvements & Deadbolt/door closing upgrades building-wide (2022)	50,000.00	Project work has been completed, walk-through inspection to follow. New ADA access automatic door works nicely.	SPRING/SUMMER 2022
<b>RAILHEAD PARK</b>			
Parking Lot Repair/Re-seal (2022)	60,000.00	This project will be pushed out to next fiscal year. Staff to obtain preliminary pricing from paving contractors for this work.	SPRING/SUMMER 2023
<b>WINCHESTER PARK</b>			
Booster Pump & Filter Replacement (2022)	25,000.00	Booster pump has been specified and staff needs to obtain a scope of work from a contractor for the entire project and then solicit three bids to do the work. Site visit was held with contractor and staff is awaiting additional info from the pump vendor in order to continue preparing the full scope of work.	WINTER 2022
<b>CHRISTIAN VALLEY PARK</b>			
Tutor Totter Roof Repair (2022)	45,000.00	This project formal bid process has started with bids due on Thursday, October 20th. Current goal is to have the roof replaced early November, weather permitting. Staff held the pre-bid conference for this project at the site on 10-12-22. An add alternate will be added to the bid form to cover replacing all the existing building gutters.	FALL/WINTER 2022



<b>2022/2023 PROJECT ACTIVITY REPORT</b>		<b>UPDATED 10/13/22</b>	
<b>PROJECT</b>	<b>EST. COST</b>	<b>NOTES</b>	<b>EST. COMPLETED</b>
<b>AUBURN ELEMENTARY</b>			
Discovery Club Modular Roof Repair (2022)	15,000.00	Staff will seek fresh quotes for this work from contractors that place bids on the Christian Valley Tutor Totter roof project. Staff held a pre-bid walk on this roof project on 10-12-22. Three bids are being sought for this project.	Fall 2022
<b>MULTI-PARK ITEMS</b>			
Energy Efficient Upgrades (2021) Electrical and Plumbing scope additions	84,000.00	Exterior wall mount HVAC systems remain to be installed at one Rec Park modular and one Auburn Elementary School modular as well as a new heater at Regional Park Gym. These items as well as any work identified after electrical walk-through is all that is left in this energy efficiency project original scope. Damage repairs from the flood at CVCC have almost been completed. Pre-existing mold was found in the water heater room in the basement resulting in a change order. This mold has been removed and the room has been repaired and has passed mold testing.	ONGOING 2021/22
<b>Fiscal Year Projects Total:</b>			
	<b>918,551.00</b>		









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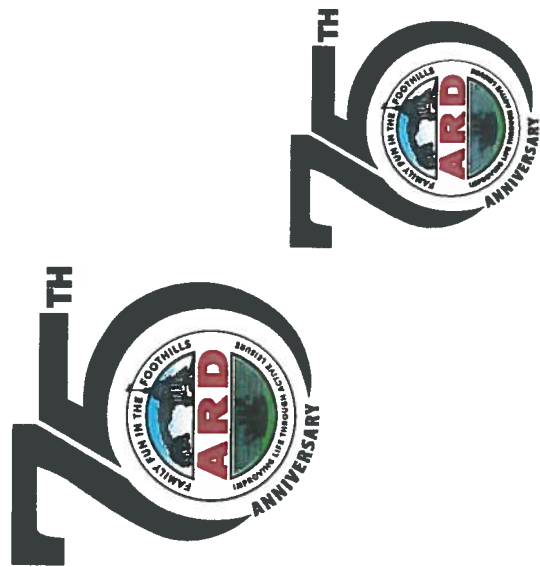
New

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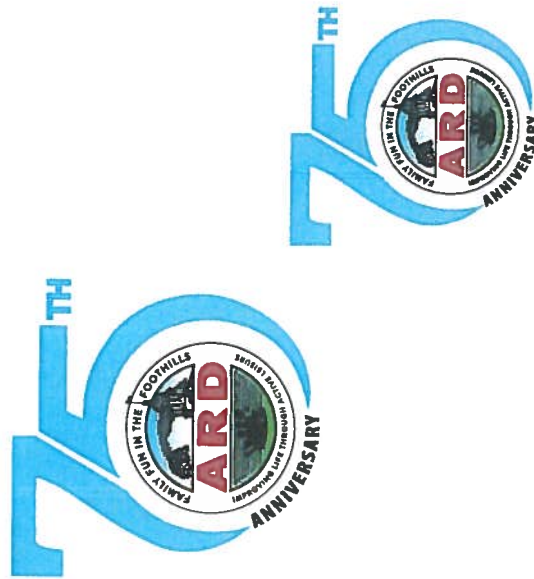


New

3a



3b



3c

